



Non-Clinical Volunteer Opportunities

Community Advocate: helps to spread the word about our good works among the community, raising awareness to assist in fundraising and volunteer recruitment.

Duties include: Liking, sharing, and commenting on IFDC Facebook posts and retweeting Tweets; reviewing IFDC on websites; forwarding IFDC email blasts to friends and connections; inviting an Interfaith representative to speak at your faith community small group or other community group.

Spring Gala Event Committee: helps to raise more funds to be able to give care to more patients in need. **Duties include:** attending committee planning meetings; soliciting contacts and local businesses for sponsorship and silent auction items; packaging and wrapping silent auction baskets; stuffing and stamping invitation mailings; and other tasks as assigned by event chairpersons.

Third Party Fundraiser: hosts a small fundraiser of their own, with the proceeds benefitting Interfaith. **Duties include:** deciding on an event type and submitting it to Interfaith for approval; planning, inviting friends and network to, and hosting the event; presenting the earnings as a donation to Interfaith patient care. More details available on request.

Administrative/Development Assistant: assists the development, communications, and operations staff, allowing the clinic to more successfully fulfill our mission through fundraising and office support. **Duties include:** Mailings, transcription, filing, phone calls, bag and kit stuffing, data entry, and any other administrative tasks as needed.

Facilities Assistant: creates an attractive clinic and exterior, increasing patient and volunteer pride, and eliminating the need to outsource these duties, which enables more funds to be freed for the care of our deserving patients. **Duties include:** lawncare, housekeeping, and light maintenance tasks.

www.InterfaithDentalClinic.com

Greater Nashville – 1721 Patterson St – Nashville TN 37203 – 615.329.4790

Rutherford County – 210 Robert Rose Dr – Murfreesboro TN 37129 – 615.225.4141